

Environmental Health Outreach Internship (SUM24-5-P)

Position Overview: The Environmental Health Outreach intern will assist in developing and implementing outreach programs aimed at raising awareness about environmental health issues within the community.

Intern Supervision:

- Supervisor Name: Latoya Baylor
- Supervisor Title: Community Engagement Coordinator
- Supervisor Email: lbaylor@nola.gov
- Supervisor Phone: 504.389.0563

Primary Responsibilities:

- Educating the community about mosquito-borne illnesses and prevention methods, including distributing informational materials and organizing outreach events.
- Assist in emergency preparedness initiatives by promoting strategies to mitigate public health risks during crises such as natural disasters.
- Support vaccine education efforts, ensuring community members have access to accurate information and resources regarding immunization against vector-borne diseases.
- Conduct surveys or assessments to gauge community preparedness levels and identify areas for improvement, using the findings to tailor educational programs and resources.
- Provide personalized assistance to community members with specific questions or concerns about emergency preparedness, offering guidance and connecting them with relevant resources and support services.

Sample Activities:

- Conduct educational workshops on mosquito breeding prevention methods, create informational brochures about emergency preparedness plans for mosquito-borne disease outbreaks, and assist in organizing vaccination clinics to ensure community members have access to necessary immunizations against vector-borne illnesses.
- Attend community outreach events that serve as platforms to engage directly with the public, raise awareness about emergency preparedness, and distribute educational materials.
- Assist in organizing events like disaster preparedness expos, or neighborhood meetings, and interact with attendees, answer questions, and provide guidance on emergency planning.
- Participate in meetings with internal teams or external stakeholders to discuss communication plans and strategies.
- Assist in simulation exercises that allow community members to practice emergency response procedures in a controlled environment, enhancing their readiness and confidence in real-life situations. Collaborate with emergency management agencies, coordinate logistics, role-play scenarios, and facilitate debriefings to capture lessons learned and improve preparedness.



Desired Qualifications:

- Graduate student, or undergraduate student in senior year, in communications, public health, environmental science, medicine, or related field
- Ability to critically assess and synthesize information to inform appropriate stakeholders
- Strong written and verbal communication skills
- Project management experience preferred
- Familiarity working in Microsoft Teams and Google docs for document storage and project tracking

Position Requirements:

- A minimum of 60 college credit hours must be completed. Supporting documentation such as an official transcript, diploma, or certificate is also required.
- All City of New Orleans applicants must pass a drug and background screening prior to hire
- Be legally allowed to work in the United States and able to provide supporting documentation such as a valid passport
- If position is fully remote, interns will be required to submit all documentation in person prior to hire

Compensation:

- Paid interns will be hired at the Civil Service Management Development Assistant classification level with an hourly compensation rate of \$17.97 per hour
- Cannot work overtime; hours worked will be strictly limited to no more than 15 hours per week
- Positions are limited to a term of 12 consecutive weeks from official start date
- Paid interns hired by the City cannot take another transient appointment within one year of termination
- No benefits will be awarded for this position

Resources Available:

- Laptop
- General office supplies