

PARKING AGREEMENT

SLOT #

I agree to the following terms and conditions:

- 1) I will provide and maintain a valid Louisiana Driver's license.
- 2) I will provide and maintain a current registration and liability insurance on the vehicle to be parked in the garage.
- 3) If I park in any slot in any row of the center section of any floor of the garage, I understand that I must make cooperative arrangements with the owners of the vehicle blocking ingress/egress to move their cars.
- 4) In using the City Hall Parking Garage, I understand that if I cause any damage to a vehicle or person, I **AM COMPLETELY LIABLE FOR ANY DAMAGES WHICH MAY OCCUR.**
- 5) I will park in my **assigned space only.**
- 6) I will not use the "man lift" at any time. (It is for garage personnel use only.)
- 7) I will not exceed 5 miles per hour at any time.
- 8.) I understand that I must adhere to ALL terms and conditions of this parking agreement. My failure to do so may result in the towing of my vehicle and/or loss of my parking privilege.
- 9.) I understand that my magnetic parking swipe card is non- transferable.

NOTE

Should another vehicle park in your numbered parking slot or in the aisle preventing ingress or egress to your assigned slot, please notify the Parking Garage Administrator at (504) 658-3600 to report the problem.

There is no valet parking in the City Hall Garage for employees or visitors.

Under no circumstances will the City of New Orleans be responsible for the loss of any property within any vehicle or for damage to or loss of any vehicle.

VEHICLE INFORMATION

Any changes in personnel or vehicle must be reported, in writing, to the Department of Property Management, Room 5W08.

Name _____

Department Name & Division: _____

Office Phone Number: _____ Vehicle License Number: _____

Make: _____ Model: _____ Year: _____

Date: _____ Signature: _____