

**ORDINANCE  
(AS AMENDED)  
(AS CORRECTED)  
CITY OF NEW ORLEANS**

**CITY HALL: August 4, 2022**

**CALENDAR NO. 33,835**

**NO. 29138 MAYOR COUNCIL SERIES**

**BY: COUNCILMEMBERS MORRELL, MORENO, GREEN AND HARRIS**

**AN ORDINANCE** to require the Chief Administrative Officer, Chief Procurement Officer and City Council Chief of Staff to create and publish policies for essential and nonessential travel by elected officials and City employees 60 days of the passage of the ordinance which shall require transportation and lodging for City approved travel be made available within 3 business days and all receipts within 14 business days of completing travel; and otherwise to provide with respect thereto.

**WHEREAS**, the City of New Orleans continues to operate under unprecedented circumstances resulting from the coronavirus pandemic, record inflation, and a spike in violent crime; and

**WHEREAS**, City leadership continues to work incessantly to mitigate the harmful impacts of the last two and a half years of global instability; and

**WHEREAS**, it is in the best interest of taxpayers of the City of New Orleans that leadership actively seeks ways to curb City spending on services and initiatives which do not have immediate benefits to the people of New Orleans; and

**WHEREAS**, curtailing City funded travel expenses is one way that City leadership can relieve strain on City resources; **NOW THEREFORE**

1           **SECTION 1. THE COUNCIL OF THE CITY OF NEW ORLEANS HEREBY**  
2   **ORDAINS**, The Chief Administrative Officer and Council Chief of Staff shall provide a quarterly  
3 report of all travel by elected officials and City employees to the Mayor and the Council. The  
4 policy shall include a requirement that all details of transportation and lodging for City approved  
5 travel be made available within 72 business hours and all receipts within 14 business days of  
6 completing travel.

1           **SECTION 2. THE COUNCIL OF THE CITY OF NEW ORLEANS HEREBY**  
2   **ORDAINS**, That a copy of this Ordinance by distributed to the Chief Administrative Officer,  
3 Chief Procurement Officer, and City Council Chief of Staff for the development of policies and  
4 procedures consistent herewith within 60 days of the passage of the ordinance. The Council Chief  
5 of Staff is expressly directed to prepare appropriate amendments to City Council Rule 54. The  
6 policy shall include a requirement that all details of transportation and lodging for City approved  
7 travel be made available within 3 business days and all receipts within 14 business days of  
8 completing travel.

**ADOPTED BY THE COUNCIL OF THE CITY OF NEW ORLEANS AUGUST 18, 2022**

**HELENA MORENO**  
**PRESIDENT OF THE COUNCIL**

**DELIVERED TO THE MAYOR ON AUGUST 19, 2022**

**APPROVED:**

**~~DISAPPROVED:~~   AUGUST 24, 2022**

**LATOYA CANTRELL**  
**MAYOR**

**RETURNED BY THE MAYOR ON AUGUST 25, 2022 AT 11:55 A.M.**

**LORA W. JOHNSON**  
**CLERK OF COUNCIL**

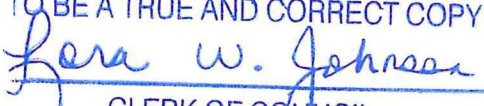
**ROLL CALL VOTE:**

**YEAS:**           Giarrusso, Green, Harris, King, Moreno, Morrell - 6

**NAYS:**           0

**ABSENT:**       Thomas - 1

**RECUSED:** 0

THE FOREGOING IS CERTIFIED  
TO BE A TRUE AND CORRECT COPY  
  
CLERK OF COUNCIL