

"SUBPOENA"

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CIVIL SERVICE COMMISSION

CITY OF NEW ORLEANS
STATE OF LOUISIANA

THIS SUBPOENA HAS BEEN ISSUED TO YOU BY:

IN THE MATTER OF:

VS.

DOCKET NUMBER

TO:

In accordance with Rule II, Section 8.1 of the Civil Service Commission Rules, Article X of the 1974 Constitution of the State of Louisiana, and R.S. 33:2426, **YOU ARE HEREBY ORDERED** to appear before the City Civil Service Commission, in **Suite 900, 1340 POYDRAS STREET, NEW ORLEANS LA 70112.**

On the _____ day of _____, the Year of Our Lord, _____ at _____ to testify the truth according to your knowledge in a hearing pending herein between the parties above named; **and hereof you are not to fail under penalty of the Law. FAILURE TO APPEAR WILL SUBJECT YOU TO PENALTIES AS SET FORTH IN R.S.33:2432.**

Served To: _____

Date: _____

By: _____

Remarks: _____

Bills for Any Fees or Expenses You May Wish to Assess for this Appearance must Be Directed to the Party Requesting this Subpoena.

The Commission Assumes No Obligation for Such Appearance Fees, and Will Not Excuse Any Witness for Reason of Nonpayment.

NOTICE

Weapons Are Not to Be Carried or Worn into Commission Meetings or Appeal Hearings

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CITY CHARTER

Section 8-113. Penalties.

- (1) Any person who shall willfully fail to appear in response to a subpoena or fail to answer any questions or fail to produce any books or papers pertinent to any investigation or hearing by the Commission shall be guilty of a misdemeanor.
- (2) If any member of the commission or any employee in the City service shall willfully refuse or fail to appear before the commission or any officer authorized to conduct any hearing or inquiry, or having appeared shall refuse to testify or answer any questions relating to the affairs or government of the City or the conduct of any officer or employee of the City on the ground that the testimony or answers would tend to incriminate the party called to appear or testify or shall refuse to waive immunity from prosecution on account on any matter about which the party called to appear or testify may be asked to testify at any such hearing or inquiry, the party shall forfeit office or position and shall not be eligible thereafter for appointment to any position in the City Service.
- (3) If at a public hearing following written charges of the violation of any provision of this Article or any rules or regulations adopted thereunder, the Commission should determine that any employee has willfully violated any provision of the Article or of rules or regulations adopted thereunder, the Commission may direct the Appointing Authority to dismiss such employee and such employee shall be dismissed.
- (4) Any person who willfully violates any provision of the Article or of the rules regulations issued thereunder shall be guilty of a misdemeanor, and shall upon convictions be punished by a fine of not less than one hundred dollars, nor more than one thousand dollars, or by imprisonment for a term of not less than one month nor for more than six months, or both such fines and imprisonment.
- (5) In addition to the penalties herein above provided, the Commission may render an order that any person who has violated any provision of the Article shall not be eligible for employment in the City service for a period not exceeding ten years.

Section 8-114. Appropriations.

The city shall make adequate annual appropriation to enable the Civil Service Commission and department to implement this Article efficiently and effectively.