The City of New Orleans establishes an overall goal of 35% utilization of socially and economically disadvantaged businesses for all public spending or private projects that utilize public funding and/or incentives.

FORM DBE-5
Request for Waiver of DBE Goals

Use this form to request a waiver of DBE goals on a City of New Orleans Bid, RFP, solicitation or contract. You can download a PDF fill-in version of this form at www.nola.gov.
Contact the Office of Supplier Diversity at 504-658-4200 if you require assistance with completing this or any other DBE form.

This form should be completed by the City department requesting a waiver. Upon completion, submit the form to the Office of Supplier Diversity.

Office of Supplier Diversity

EQUAL BUSINESS OPPORTUNITY PROGRAMS

FORM DBE-5

REQUEST FOR WAIVER OF DISADVANTAGE BUSINESS ENTERPRISE (DBE) GOALS

BID/RFP/RFQ/P.O./Solicitation/Other# _____ Current Date _____/_____/_____

Project Description _____

By City of New Orleans Department/Division/Office/Unattached Board

_____

I hereby request that the DBE participation goal, pursuant to Section 70.432.1 of the City Charter and Policy Memorandum 46(R), be waived on the above-referenced project for the following reason(s):

☐ See ***Form DBE-2: Evidence of Good Faith Efforts*** and supporting documentation attached.

_____

_____

_____

_____

_____

_____

_____

Requested By (Department Director)

_____ , _____ _____/_____/_____

(Signature) (Title) (Date)

_____ _____

Telephone E-Mail

Reviewed By (Office of Supplier Diversity)

_____ , _____ _____/_____/_____

(Signature) (Title) (Date)

Approved By (CAO)

_____ , _____ _____/_____/_____

(Signature) (Title) (Date)