

DEPARTMENT OF PARKS AND PARKWAYS  
**CITY OF NEW ORLEANS**

MITCHELL J. LANDRIEU  
MAYOR

ANN E. MACDONALD  
DIRECTOR

## Sign Permit Application

1. Name of Organization / Agency:
2. Address:
  
3. Contact Person:
4. Telephone Number:
5. Email Address:
6. Requested locations for signs (be as specific as possible):
  
7. Content of sign (please state the exact wording of the sign):
  
  
8. Size:
9. Material to be used – Sign: Post:
10. Please provide a narrative as to the reason for placing the sign at the requested location. You must demonstrate need:
  
11. You may attach any additional material that you feel would enhance your application.
12. Upon approval, there is a \$50 fee per sign. Please make check payable to *Plant a Tree Trust Fund*.

Signature:

Date:

Return this application to: Department of Parks and Parkways  
2829 Gentilly Boulevard  
New Orleans, LA 70122

**City of New Orleans Department of Parks and Parkways**  
2829 Gentilly Boulevard, New Orleans, Louisiana 70122  
(504) 658-3200 / (504) 658-3227 FAX  
parksandparkways@cityofno.com  
*An Equal Opportunity Employer*