

DEPARTMENT OF SAFETY AND PERMITS
CITY OF NEW ORLEANS

LATOYA CANTRELL
MAYOR

TAMMIE JACKSON
DIRECTOR

DEPARTMENT MEMORANDUM

Memorandum B-22-1

DATE: November 1, 2022
FROM: Tammie Jackson, Director
BY: Jay P Dufour, Chief Building Official
RE: Electrical and Gas Meter Authorization

The purpose of this memo is to clarify the Departmental policy related to the authorization of the number of meters issued. Before the approval of any metered service, it shall comply with Building, Electrical, Mechanical, Zoning and coordination with First Responders. The Director or Chief Building Official to make final determinations on interpretation of this memo.

- (a) Single and two family dwellings shall have (1) one metered service for a single family dwelling and (2) two metered services for a two family dwelling. Each of the units shall either have a formal municipal address or have one established by the Department of Safety and Permits.
- (b) Multifamily dwellings of three or more units shall have (1) one metered service per unit. Each of the units shall either have a formal municipal address or have one established by the Department of Safety and Permits.
- (c) House meters will only be issued for multifamily dwellings depending on the usage, with the permission of the Department of Safety and Permits. Single or two family dwellings used for the purpose of commercial short term rental will not be approved to have house meters.
- (d) Commercial tenant spaces may have one meter per tenant space with an address. Commercial buildings with (3) three or more tenant spaces may have (1) one house meter.
- (e) Hotel sleeping or living units will be required to be joined on a single metered service.
- (f) Metered services for other occupancies shall be approved by the Department of Safety and Permits.
- (g) Principle uses defined in the **CZO 21.4.B** may be allowed one meter for that use. Meter service for a Boat Dock shall require an affidavit attesting to the exclusive use of the boat dock for commercial fishing vessels. A current commercial fishing license will be required to be attached to the affidavit.
- (h) All electrical service equipment for, in or on structures shall be installed above the Base Flood Elevation.
- (i) Metered services will not be approved for accessory structures or accessory uses.

