

DEPARTMENT OF FINANCE/BUREAU OF REVENUE
HAZARDOUS MATERIAL EMERGENCY PREPAREDNESS
SERVICE CHARGE RENEWAL

Year: _____

BUSINESS NAME
MAILING ADDRESS
CITY, STATE ZIP CODE

BUSINESS LOCATION
ACCOUNT NUMBER
CODE: _____

CHEMICAL/SUBSTANCE NAME	CATEGORY	QUANTITY	FEE
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. Subtotal (Add lines 1 through 9 of fee column)			_____
11. Interest (1% of line 10 per month)			_____
12. Penalty (5% of line 10 per month) (not to exceed 25%)			_____
13. TOTAL (Add lines 10 + 11 +12)			\$ _____ _____

Signature

Date

HAZARDOUS CHEMICAL INFORMATION

Enclosed is the renewal form for hazardous material emergency preparedness service charge. This charge applies to any establishment where one or more hazardous materials are used, stored, transported, manufactured, generated, disposed of or sold at any one (1) time during the preceding year within the city. These include and are not limited to: carcinogens, pesticides, airborne contaminants, toxic: water or air pollutants ore reactive; substances which are corrosive, explosive, combustible, radioactive or unstable; strong sensitizer which generates pressure through exposure to heat, decomposition or other means.

INSTRUCTIONS:

1. List each hazardous material on the renewal form.
2. Locate each substance category on the table and enter on the renewal form
3. Enter the quantity of each type and enter it on the renewal form.
4. Affix the appropriate fee for each type and quantity.

Follow the above steps until all substances have been logged and completed. If additional space is needed list on a blank sheet of paper and attach to renewal form.

5. Add the fee column and enter that amount on line 10.
6. Calculate interest @ 1% per month until paid. Enter on line 11.
7. Calculate penalty @ 5% per month until paid(not to exceed 25%). Enter on line 12.
8. Add lines 10, 11, and 12 for total. Enter on line 13. This is the amount to be remitted.
9. Sign renewal, enclose check or postal money order and mail to:

City of New Orleans
Department of Finance
1300 Perdido St. Rm 1W15
New Orleans LA 70112

Service stations engaged in retail sales of gasoline shall pay a flat rate of one hundred dollars (\$100.00) per location. (Section 24-31 of the code of the City of New Orleans).

DUE DATE: Renewals are due on or before February 28.

INTEREST AND PENALTIES: Interest and penalties are assessed beginning March 1. This renewal must be signed by sole proprietor, partner, member, or corporate officer.

For assistance call the Application Unit at (504) 658-1655.or (504) 658-1666.

HAZARDOUS MATERIAL FEE TABLE

LIQUID GALS.	SOLID LBS.	CUBIC FT. GAS	FEE AMOUNT
Under 25	Under 50	Under 50	\$ 25.00
25 to 55	50 to 100	50 to 1000	50.00
55 to 500	100 to 1,000	100 to 1,000	200.00
500 to 3,000	1,000 to 10,000	1,000 to 10,000	500.00
3,000 to 30,000	10,000 to 50,000	10,000 to 50,000	1,000.00
Over 30,000	Over 50,000	Over 50,000	2,000.00

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