



CITY OF NEW ORLEANS  
DEPARTMENT OF SAFETY & PERMITS  
Lead-Based Paint Removal Form

Location: \_\_\_\_\_

Scope of Work: \_\_\_\_\_

Method of Paint Removal: \_\_\_\_\_

**PLEASE BE ADVISED**

Approved methods and tools for paint disturbance and/or removal:

- When removing exterior paint from a structure by sanding, grinding, sandblasting, hydro-blasting, or high-pressure wash, a proper containment barrier shall be provided around all work areas.
- If sanding, grinding, or abrasive-blasting, an approved HEPA vacuum system may be used instead of providing containment barriers. (See reverse for notice requirements.)
- Heat guns (or other devices for heat removal) must generate a temperature equal to or greater than 1,100 degrees Fahrenheit. Removal of exterior paint by propane or acetylene burning is prohibited.
- Manual scraping via hand tools that predominantly create paint chips rather than dust is permitted (it is recommended that the surface be kept wet).
- Exterior paint may be removed chemically with an approved paint stripper, used in compliance with CPSC, OSHA, LDEQ, and/or EPA guidelines.
- Regardless of the method of paint removal, ground cover shall be provided under all work areas. If hydro-blasting or high-pressure washing, porous ground cover designed to collect paint chips shall be used.

**ANY PERSON PERFORMING WORK SHALL MAKE ALL REASONABLE EFFORTS TO PREVENT  
MIGRATION OF LEAD PAINT CONTAMINANTS BEYOND CONTAINMENT BARRIERS**

Approximate age of structure: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Anticipated End Date: \_\_\_\_\_

Use of Property:  Residential  Non-Residential

Occupancy:  Owner-Occupied  Rental

Date by which tenant notification requirement will be completed (3-day notice required): \_\_\_\_\_

Responsible Party Information

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Cell: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Accepted by Inspector # \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Do not accept this form unless signed by the Responsible Party on the front and initialed on the back.

If your project includes full lead abatement, state law requires this to be performed by a licensed Lead-Based Paint Abatement and Removal Contractor.

Contractor Name: \_\_\_\_\_

Contractor License Number: \_\_\_\_\_ Contractor Telephone: \_\_\_\_\_

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### SIGN REQUIREMENTS FOR SANDING OR GRINDING

NOTE: Sanding or grinding is only allowable when used in conjunction with a HEPA vacuum system.

If sanding or grinding, the following must be posted and clearly visible to adjacent properties on a sign not less than 24 square inches, in large, boldface capital letters no less than one-half inch in size:

#### **LEAD WORK IN PROGRESS**

**PUBLIC ACCESS TO WORK AREA PROHIBITED.**

**POSTED IN ACCORDANCE WITH CHAPTER 82, ARTICLE VII  
OF THE MUNICIPAL CODE, ORDINANCE 20,345 MCS.**

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### NOTIFICATION REQUIREMENTS FOR WORKING WITH LEAD-BASED PAINT

Chapter 82, Article VIII of the City Code requires notification to tenants/occupants of the structure where work will occur. The required notification includes:

- A sign, letter or memorandum to all tenants, including the following language:  
“Work is scheduled to be performed beginning [date] on this property that may disturb or remove lead-based paint. The persons performing this work are required to follow federal, state, and local laws regulating work with lead-based paint. You may obtain information regarding these laws, or report any suspected violation of these laws by calling the Department of Safety & Permits at 658-7100.”
- All tenants/occupancy must be provided with a copy of the U.S. Environmental Protection Agency’s pamphlet *Protect your Family from Lead in your Home*. This may be obtained online at [www.epa.gov/lead](http://www.epa.gov/lead) or by calling 1-800-424-LEAD(5323).
- All notification *must* be completed at least three (3) days before work is scheduled to begin.

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### ADDITIONAL RESOURCES ON WORKING WITH LEAD-BASED PAINT

There are numerous sources of information on how to best address the presence of lead in homes and educational materials about the dangers of lead contamination. Below are several useful websites where you can learn about lead:

- U.S. Environmental Protection Agency ([www.epa.gov/lead](http://www.epa.gov/lead)) has many publications available as well as a list of Lead-Safe certified contractors.
- Louisiana Department of Environmental Quality ([www.deq.louisiana.gov](http://www.deq.louisiana.gov)) has information on how to safely work with lead-based paints and how to safely dispose of the debris.
- For information on worker safety and standards for working with lead-based paint, visit the Occupational Safety and Health Administration at [www.osha.gov](http://www.osha.gov).
- For information regarding interior work practices or for information related to childhood lead poisoning, please contact the City’s Health Department at 504-658-2565.
- Information on becoming a Louisiana licensed Lead Paint Abatement and Removal Contractor, see the Licensing Board’s website at [www.lslbc.louisiana.gov](http://www.lslbc.louisiana.gov).
- To obtain copies of forms or documents from the Department of Safety and Permits, visit [www.nola.gov/permits](http://www.nola.gov/permits).

Responsible Party Initials: \_\_\_\_\_