



CITY OF NEW ORLEANS MEMORANDUM

MARCH 16, 2015

To: All Retirees of the Municipal Employees' Retirement System

**From: Lisa Hudson, Personnel Director and
Member, Retirement Board of Trustees**

**Subject: Retirement Board Election for the 2015 RETIREE SEAT
Call for Nominations**

In accordance with the provisions of the Home Rule Charter of the City of New Orleans, membership on the five member Board of Trustees of the Municipal Employees' Retirement System includes an individual who is nominated and elected **solely** by the retirees of this system. On behalf of the Board of Trustees, I am writing to all retirees to give you the opportunity to nominate someone for this position. The person elected to this position will serve in the retiree seat on the Municipal Employees' Retirement System for the term July 1, 2015 through June 30, 2018. To be eligible to serve as the retiree board member, the City Charter requires that the **nominee ". . .must be domiciled in and an elector of the City."** As a retiree, you may nominate a retiree, an active or former employee, or an individual who was never an employee or member of this retirement system.

For a nomination to be valid, the candidate must be nominated by any 25 retirees of the Municipal Employees' Retirement System of the City of New Orleans. On the reverse side of this memorandum you will find the nomination form that you will need to nominate a candidate. If you wish to nominate someone, please fill in the name, address and phone number of the nominee at the top of the form. Fill in your name, last 4 digits of your social security number, signature and telephone number on one of the lines provided below. To be received timely, **the nomination form must be received by 5:00 p.m. on Monday, March 30, 2015, in the office of the Municipal Employees' Retirement System, Rm. 1E12 City Hall, 1300 Perdido Street, New Orleans, LA 70112.**

If you do not wish to nominate someone for this position, do nothing at this time. If only one person is nominated, they will be considered elected. If more than one person is nominated, you will receive a ballot in the mail to allow you to vote for one of the persons who is nominated. The tentative election schedule is as follows:

- (1) Primary election conducted by mail-in ballots in the month of April or May 2015. The ballot will include short statements by each candidate who is nominated.
- (2) Run-off election (if necessary) conducted by mail-in ballots in the month of June 2015.
- (3) Three-year term of office commences on July 1, 2015.

The Civil Service Department will oversee the election process. The Civil Service Department does not know who is being nominated for the position. If you have any questions concerning this nomination and election process, please contact either Doddie Smith (504) 658-3543 or Lisa Hudson at (504) 658-3504.