

City of New Orleans  
Outside Employer Authorization Form  
Unclassified Employees

<b>Employee Information:</b>		
<hr/>	<hr/>	<hr/>
Last Name	First Name	MI
<b>Employee Work Information:</b>		
<hr/>	<hr/>	<hr/>
Department	Division	Work #
<b>Employee Work Location:</b>		
<hr/>	<hr/>	
Address of Work Location	Number of Work Hours Per Week	

<b>Proposed Outside Employer Information:</b>	
<hr/>	<hr/>
Name	Address
<hr/>	
Dates and hours per date proposed for short-term outside employment	
<hr/>	
Duties	
<hr/>	
<hr/>	
<hr/>	
Will this proposed outside employment create any conflicts of interest with your work for the City of New Orleans or could it be reasonably perceived by others to create a conflict? Y N	
If Yes, Please explain in detail	
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<i>Employee acknowledges that He/She has read the La. Code of Governmental Ethics, and in particular, is familiar with the La. R.S. 42:1101 et seq. regarding certain employment prohibition by public employees.</i>	
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Employee Signature	Date

\_\_\_\_\_  
First Deputy Mayor / CAO                      Date

Approved

Disapproved