

Food Security & Policy Research Internship (SUM24-10-P)

Position Overview:

The Population Health & Disease Prevention team at NOHD is seeking an intern to support our food access and security initiatives. Food insecurity is a pressing issue identified by our recent Community Health Assessment. As a result, NOHD included food security and nutrition as one of nine priority areas to address in our 2022-2025 Community Health Improvement Plan. The Food Security & Policy Research Intern will support our team by compiling research, drafting policy documents, and documenting workgroup meetings. The ideal candidate would have background in nutrition sciences, public health policy, health equity or community health. This position will be hybrid with an on-site commitment of at least 8 hours/week and no more than 15 hours/week.

Intern Supervision

- Supervisor Name: Daisy Ellis, MPH
- Supervisor Title: Chronic Disease Policy Senior Analyst
- Supervisor Email: daisy.ellis@nola.gov
- Supervisor Phone: 504-658-2508

Primary Responsibilities:

- Develop policy proposals to improve economic security and healthy food access for New Orleans residents using evidence-based methods from other states and localities, national reports, and coalition partners.
- Participate in coalition and working group meetings focused on policy proposals and legislative changes related to food insecurity and insufficiency.
- Identify community programs and national initiatives to be supported or initiated by NOHD.
- Assist in implementation and evaluation of ordinances related to the New Orleans food system.

Sample Activities:

- Assist development of a local policy proposal related to increasing healthy food access in New Orleans.
- Compose evidence-based reports to inform healthy retail advocacy at NOHD.
- Attend and record meeting minutes for Food Security and Nutrition CHIP work group.
- Support internal data collection and evaluation efforts.
- Present research findings with coalition partners and internal NOHD staff

Desired Qualifications:

- Strong writing and communication skills
- Confident learner, time management skills, comfortable working with various stakeholders.
- Academic or professional experience in health policy and/or food security (preferred)
- 2nd year master's student (preferred)

Position Requirements:

- A minimum of 60 college credit hours must be completed. Supporting documentation such as an official transcript, diploma, or certificate is also required.
- All City of New Orleans applicants must pass a drug and background screening prior to hire.
- Be legally allowed to work in the United States and able to provide supporting documentation such as a valid passport.
- If position is fully remote, interns will be required to submit all documentation in person prior to hire.

Compensation:

- Paid interns will be hired at the Civil Service Management Development Assistant classification level with an hourly compensation rate of \$17.97 per hour.
- Cannot work overtime; hours worked will be strictly limited to no more than 15 hours per week.
- Positions are limited to a term of 12 consecutive weeks from official start date.
- Paid interns hired by the City cannot take another transient appointment within one year of termination.
- No benefits will be awarded for this position.

Health Equity in Internships Initiative:

Please note, this internship opportunity is a part of the NOHD Health Equity in Internships Initiative (HEII) which aims to ensure that students from all academic institutions have the opportunity to complete internships at NOHD. All students are encouraged to apply, however, priority will be given to applicants from schools who have been historically underrepresented. Prioritized schools for the 2023-2024 academic year are as follows: Delgado Community College, Dillard University, Louisiana State University, Loyola University of New Orleans, Southern University of New Orleans, University of Holy Cross and University of New Orleans. Prioritization will be reassessed prior to the Spring semester every year.