



NEW ORLEANS POLICE DEPARTMENT OPERATIONS MANUAL

CHAPTER: 43.7

TITLE: VICE, NARCOTICS AND ORGANIZED CRIME INVESTIGATIONS

EFFECTIVE: 12/10/2017

REVISED: Replaces Policy 617

PURPOSE

The purpose of this Chapter is to outline general guidelines for vice, narcotic, and organized crime investigations. This policy will encompass the administrative process, reporting/records and the use of department funds for undercover operations.

POLICY STATEMENT

1. Public complaints (CFS) concerning vice, narcotic and organized crimes received through Communications Services shall be dispatched to the appropriate police district for investigation. Appropriate disposition for the call for service (CFS) will be given by the investigating officer.
2. Complex investigations or investigations requiring extensive resources not available to the District platoon officers shall be turned over to the District Investigative Unit for follow-up investigation.
3. It shall be the responsibility of the Commander of the District Investigative Unit to coordinate the investigation with the Vice Crimes Section, Intelligence Section, Gang Unit or the Narcotics Section to prevent duplication, interference or an overlap of investigation.

DEFINITIONS:

Definitions relevant to this Chapter include:

Narcotics—Technically, drugs which dull the senses. Also a popular generic term for drugs which cannot be legally possessed, sold, or transported except for medicinal uses for which a physician or dentist's prescription is required.

Organized Crime—A category of transnational, national, or local groupings of highly centralized enterprises run by criminals who intend to engage in illegal activity, most commonly for money and profit. Some **criminal** organizations, such as terrorist groups, are politically motivated.

Vice/Vice Crimes—Criminal offences related to prostitution, pornography, drugs, alcohol, and gambling.

COMPLAINTS FROM AGENCIES DURING NORMAL BUSINESS HOURS

4. Complaints/information received from outside law enforcement agencies relative to vice, narcotic, and organized crime intelligence during normal business (Monday thru Friday, 9am-4pm) hours shall be directed as follows:
 - (a) Information relative to vice shall be directed to the ISB Vice Crimes Section.
 - (b) Information relative to narcotic intelligence shall be directed to the ISB Narcotics Section.
 - (c) Information relative to organized crime shall be directed to the ISB Intelligence Section.

COMPLAINTS FROM AGENCIES OUTSIDE NORMAL BUSINESS HOURS

5. The Vice Crimes Section, Intelligence Section and the Narcotics Section shall supply Communications Services with a list of contact persons to receive complaints/information received from outside law enforcement agencies relative to vice, narcotics, and organized crime intelligence outside normal business hours.
6. The list will contain the contact person's name(s) and telephone number(s).
7. The list will also contain the times and dates each individual is scheduled to received such calls.

INFORMATION SHARING

8. Units in possession of information relative to vice, narcotic, and organized crime which may be of interest to other jurisdictions shall forward such information to the appropriate jurisdiction directly once approved by his/her supervisor.
9. In the case of narcotics information, a copy of the information shall be forwarded to the ISB Narcotics Section.
10. In the case of vice or organized crime information, a copy of the information shall be forwarded to either the ISB Vice Crimes Section or the ISB Intelligence Section.

RECORDS/REPORTS

11. Commanders of the Narcotics Section and the Intelligence Section shall maintain a record of all intelligence received from or given to outside law enforcement agencies.
12. This information shall be secured from unauthorized individuals and maintained for a period of time not less than the guidelines of the Public Records Act.
13. Units assigned the responsibility of investigating vice, narcotic, and organized crime investigations shall maintain all such related reports and records separate and secure from the central files. Access to these files shall be limited to ISB authorized persons only. All records of active investigations shall be under the control of supervisory personnel assigned to monitor those particular investigations.

FUNDING AND ACCOUNTING PROCESS

14. An investigation by members not assigned to the ISB Vice Crimes Section, Intelligence Section or the Narcotics Section who are in need of funds for an operation shall be conducted as follows:

- (a) Investigations involving the purchase of illegal narcotics (buy money) shall be coordinated through the Commanders of the ISB Narcotics Section, District Investigative Unit and the Asset Forfeiture Unit.
 - i. The Asset Forfeiture Unit will ensure proper accounting methods are in place.
 - ii. Units receiving funds from the Asset Forfeiture Section shall complete all forms necessary prior to receiving funding.
- (b) Investigations involving confidential informants in which funds are required to pay for an informant's information shall be coordinated through the Commander of the District Investigative Unit and the Commander of the Narcotics Section.
 - i. The Narcotics Section will ensure proper accounting methods are in place.
 - ii. Units receiving funds from the Narcotics Section shall complete all forms necessary prior to receiving funding.
- (c) Investigations involving vice or organized crime investigations, in which funds are required for vice or organized crime activity shall be coordinated through the Commander of the District Investigative Unit and the Commander of the Vice Crimes Section and the Intelligence Section.
 - i. The Vice Crimes Section and the Intelligence Section shall ensure proper accounting methods are in place.
 - ii. Units receiving funds from the Vice Crimes Section or the Intelligence Section shall complete all forms necessary, prior to receiving funding.