

Helpful Hints for filling out an HDLC Work Application

1. Review the new HDLC guidelines related to the items you are applying for.
2. Make an itemized list of **EVERYTHING** on the exterior you plan to work on, even if it is just repairing what is there.
3. Be specific! Each item should include the location of the item, existing materials, proposed materials (if different from what is existing)
4. Include photographs of items to be replaced due to poor condition

Examples

Roof Replacement Example

PROPOSED WORK:

Remove existing asbestos shingle roof

Install GAF Timberline asphalt/fiberglass roof shingles in Charcoal Grey color

Remove existing ridge tiles and salvage for reinstallation

Reinstall salvaged ridge tiles

Window Replacement Example

PROPOSED WORK:

Remove rotted, existing, wood, 2/2 windows at both sides (see attached photos)

Install new, vinyl, 1/1 windows within existing trim