City of New Orleans Mayor’s Office of Cultural Economy

FUNDING APPLICATION

**Please carefully and thoroughly read the provided *General Funding Terms and Conditions* document BEFORE submitting this application. Then, be thorough in completing each item below. Incomplete applications will not be considered.**

1. **APPLICANT KEY CONTACT**

Contact Name: Click here to enter text.

Title: Click here to enter text.

Email: Click here to enter text.

Phone Number with area code: Click here to enter text.

Brief bio of key contact from applicant organization describing expertise relevant to program proposal (100 words or less): Click here to enter text.

1. **APPLICANT ORGANIZATION**

Organization Name: Click here to enter text.

Complete Address, City, State, Zip: Click here to enter text.

Phone Number with area code: Click here to enter text.

Organization website: Click here to enter text.

Organization Type (select all that apply):

[ ] State Non-Profit

[ ] Federal 501c3

[ ] For Profit

Non-Profits: Please attach a copy of your organization letter issued by the I.R.S. or Secretary of State verifying tax exempt status. For Profits: Please provide proof of City tax clearance. City tax clearance form available upon request.

Mission or purpose of organization (50 words or less):

Click here to enter text.

1. **FISCAL AGENT ORGANIZATION** (If applicable)

Organization Name: Click here to enter text.

Complete Address, City, State, Zip: Click here to enter text.

Phone Number with area code: Click here to enter text.

Organization Type (select all that apply):

[ ] State Non-Profit

[ ] Federal 501c3

[ ] For Profit

Non-Profits: Please attach a copy of your organization letter issued by the I.R.S. or Secretary of State verifying tax exempt status. For Profits: Please provide proof of City tax clearance. Form available upon request.

Mission or purpose of organization (50 words or less):

Click here to enter text.

1. **PROPOSED PROGRAM**

Description of Proposed Program

1. Program Name: Click here to enter text.
2. Participating or Contributing Organizations and Roles (if applicable):
Click here to enter text.
3. Target Audience: Click here to enter text.
4. Program date(s): Click here to enter text.
5. Venue(s): Click here to enter text.
6. Program description: Click here to enter text.
7. Amount of funding requested: Click here to enter text.
8. Attach program schedule, curriculum, flyers or other available supporting materials.

List of core program staff/team members, and Committee Members and Board Members (if applicable) including names and titles including key contact person submitting this application:

Click here to enter text.

Short statement of anticipated cultural AND economic impact for proposed program including specific measurable anticipated results such as number of cultural workers to be employed or served, number of gigs to be gained, amount of income to be generated, cultural enrichment to be provided, educational lessons and skills to be learned, expected quantity of participants, under-resourced demographics to be impacted, etc. (300 words or less):

Click here to enter text.

Short description of the organization’s sustainability plans as well as how any awarded funds would be leveraged into future results. i.e. Describe ways the organization supports itself and how would awarded funds bridge a gap to reduce additional financial need. (300 words or less):

Click here to enter text.

Cultural economy category directly contributed to by proposed program (select all that apply):

1. Entertainment
	1. [ ]  Dance
	2. [ ]  Theatre
	3. [ ]  Music
	4. [ ]  Film
	5. [ ]  Sound Recording
2. Design
	1. [ ]  Fashion
	2. [ ]  Interactive Media
	3. [ ]  Communications
3. Preservation – all related to preserving historic buildings and assets
	1. [ ]  Architecture
	2. [ ]  Construction
	3. [ ]  Landscape Architecture
	4. [ ]  Interior Design
4. [ ]  Culinary Arts
5. [ ]  Literary Arts and Humanities
6. [ ]  Visual Arts and Crafts

Provide three brief examples of related previous arts and cultural programming produced by applicant organization and/or key contact:

Example 1

* Name of program or project: Click here to enter text.
* Lead production organization and relationship if not same as applicant organization: Click here to enter text.
* Brief program description: Click here to enter text.
* Dates: Click here to enter text.
* Target audience: Click here to enter text.
* Number of participants: Click here to enter text.
* Description of participants: Click here to enter text.

Example 2

* Name of program or project: Click here to enter text.
* Lead production organization and relationship if not same as applicant organization: Click here to enter text.
* Brief program description: Click here to enter text.
* Dates: Click here to enter text.
* Target audience: Click here to enter text.
* Number of participants: Click here to enter text.
* Description of participants: Click here to enter text.

 Example 3

* Name of program or project: Click here to enter text.
* Lead production organization and relationship if not same as applicant organization: Click here to enter text.
* Brief program description: Click here to enter text.
* Dates: Click here to enter text.
* Target audience: Click here to enter text.
* Number of participants: Click here to enter text.
* Description of participants: Click here to enter text.
1. **PREVIOUS FUNDING**

Has applicant organization received previous funding, including any fee waivers, through any agency of the City of New Orleans, including but not limited to the Mayor’s Office of Cultural Economy or Wisner Foundation? [ ]  Yes [ ]  No

If, Yes, attach complete Performance Report from previous programming and provide

previous funding details here below.

Previous Funding 1

* Organization or City Agency: Click here to enter text.
* Program: Click here to enter text.
* Program Date: Click here to enter text.
* Amount: Click here to enter text.
* Funding source or reference note: Click here to enter text.

Previous Funding 2

* Organization or City Agency: Click here to enter text.
* Program: Click here to enter text.
* Program Date: Click here to enter text.
* Amount: Click here to enter text.
* Funding source or reference note: Click here to enter text.

Previous Funding 3

* Organization or City Agency: Click here to enter text.
* Program: Click here to enter text.
* Program Date: Click here to enter text.
* Amount: Click here to enter text.
* Funding source or reference note: Click here to enter text.
1. **BUDGET PROPOSED PROGRAM**
2. Submit as an attachment a proposed itemized budget, including income sources and amounts as well as expenses.
3. Provide a detailed list and description of items, activities or services for which Cultural Economy funding would be spent. (NOTE: Be sure to review General Funding Terms and Conditions for grant compliance.): Click here to enter text.

**To submit your funding proposal:**

* E-mail culturaleconomygrants@nola.gov  with “Funding Proposal” and your project name in the subject line

**OR**

* Postal mail to:

Mayor’s Office of Cultural Economy
545 St. Charles Ave.

New Orleans, LA 70130

***NOTE:***

***Reasonable additional information, documentation and/or references are to be provided upon request.***

Submission of this signed application serves as agreement to comply with the provided General Funding Terms and Condition if proposal is approved.

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Applicant Key Contact Name Date

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Applicant Organization Name

*Rev 5/23*