CITY OF NEW ORLEANS DEPARTMENT OF PROPERTY MANAGEMENT DIVISION OF CEMETERIES

FILMING IN NEW ORLEANS CITY-OWNED CEMETERIES

The City of New Orleans Department of Property Management, Division of Cemeteries, permits filming under limited circumstances in the following cemeteries:

- Carrollton Cemetery No. 1 (also known as "Green Street Cemetery") 1701 Hillary Street Bounded by Adams Street, Lowerline Street, Hickory Street, and Birch Street
- St. Mary's Cemetery (also known as "Carrollton Cemetery No. 2") 1901 Hillary Street Bounded by Adams Street, Lowerline Street, Spruce Street, and Cohn Street
- Lafayette Cemetery No. 2 2110 Washington Avenue Bounded by Washington Avenue, Sixth Street, Loyola Street, and Saratoga Street
- Valence Cemetery

2000 Valence Street

Bounded by Valence Street, Bordeaux Street, Danneel Street, and Saratoga Street Filming is not permitted in Holt Cemetery. Filming is temporarily prohibited in Lafayette Cemetery No. 1. To film in a New Orleans city-owned cemetery, the Location Manager or production representative must fill out a registration form with all of the relevant information and return it to the Superintendent of Cemeteries.

The Location Manager must also provide a copy of the production company's permit from **Film New Orleans** and must be in compliance with all applicable rules and regulations of the **Mayor's Office of Cultural Economy**.

Along with the registration form, include a brief narrative of the proposed content, a list of equipment the production will be bringing, and vehicle specifications. The production will be required to receive written permission from owner(s) to film a specific tomb, lot, or property. General landscape shots or public roadways do not require permission from any owner, but they will need to be approved in advance by the Division of Cemeteries.

Once the location details and the registration form have been finalized, the permit process proceeds to payment. City-owned cemeteries are available at a location fee of \$2,500 with an additional \$2,500 deposit. Projects requiring more than 7 hours per day will incur an additional overtime charge. A film concession agreement will also be required.

Finally, all production personnel should be familiar with the Rules and Regulations of the City-owned cemeteries concerning filming (see below).

Department of Property Management Division of Cemeteries Cemetery Filming Guide Revised 8/2021

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FILMING IN NEW ORLEANS CITY-OWNED CEMETERIES RULES AND REGULATIONS

FILMING RULES AND REGULATIONS

- These rules pertain to the entire filming/photography operation from setup to cleanup and anytime a person from any organization involved with the filming is on site. All operations shall be conducted in accordance with these rules and regulations. No exemptions are expressed or implied. All operations shall be conducted under the supervision of the Director of Property Management, the Superintendent of Cemeteries, or their representatives.
- All commercial filming projects must be monitored by a representative of the Division of Cemeteries to prevent harm to cemetery resources.
- Filming of any areas within the cemetery not pre-approved will result in cancellation of the film permit and any future permits requested by the filming operations company and/or locations manager.
- All persons and equipment must remain on roadways, aisleways, or in general areas of the cemetery and shall not trespass on any cemetery lot without the permission of the owner or heir to the burial rights of that lot.
- The production will be held accountable for any damage to public or private property.
- Photographs of burial, interment, inurnment, or other events considered private and personal in the context of the cemetery's sacred purpose are prohibited. Photography and filming of open vaults, graves, tombs, or other un-sealed properties is inappropriate.
- Drones are not permitted in New Orleans city-owned cemeteries.

VEHICLE RESTRICTIONS

- Damage Reporting
 - Operators of vehicles must immediately report to the Division of Cemeteries any damage to trees, shrubbery, turf, signs, copings monuments, utilities, or structures caused by a vehicle in a cemetery.
- Vehicle Size Restrictions
 - Vehicles over twenty-five (25) feet in length and twelve (12) feet in height shall not be permitted in New Orleans city-owned cemeteries.
 - Vehicles with high clearance must not attempt to enter gates with cast-iron arches. High-clearance vehicles must enter through gates without arches.
- Gate Arches and Clearance Restrictions
 - Contractors, filming crews, and others utilizing lifts, boom trucks, crane trucks, and other high-clearance vehicles must observe clearances of gate arches at cemeteries including:
 - Lafayette Cemetery No. 2 Washington Avenue gate (Sixth Street gate has no arch)

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- Valence Cemetery Valence Street gate (there is no other entrance to Valence Cemetery, all entering vehicles must observe arch clearance)
- Carrollton Cemetery No. 1 (Green Street Cemetery) Adams Street gate (Lowerline Street gate has no arch)
- Carrollton Cemetery No. 2 (St. Mary's Cemetery) Cohn Street gate (Spruce Street gate has no arch)
- Restoration of Roads and Turf
 - The operator of a vehicle used in any New Orleans city-owned cemetery must restore any damage to the road, pavement, shoulder, or turf before leaving the area, including the filling of ruts and the removal of any tire tracks or other evidence of vehicles and/or equipment.

CONDUCT OF VISITORS

- General Conduct of Visitors
 - The six cemeteries owned by the City of New Orleans and operated by the Division of Cemeteries, like all cemeteries, hold incomparable value and meaning to the communities who have loved ones interred therein, as well as for the larger New Orleans community. Visitors can contribute to this meaning by maintaining an atmosphere of respect and reverence while within the cemetery.
 - Any conduct that interferes with the right of families to visit their loved ones in peace will be seen as a violation of cemetery rules and regulations.
- Peace and Quiet
 - Visitors to the city-owned cemeteries of New Orleans will preserve the peaceful and quiet atmosphere expected of a cemetery.
 - Loud language, vocal amplification (such as bullhorns), music not associated with funeral processions, offensive language, or other conduct in a cemetery that would be offensive to a person of ordinary sensibility is prohibited.
- Placing or Removing Items
 - Visitors shall not place any item, offering, flower, balloon, paper product, coin, or any other material anywhere in the cemetery unless the item is placed on a property that belongs to the visitor.
 - Visitors shall not remove any item, flower, plant, offering, or other material which has been intentionally placed by the lot owner(s) from any lot in any cemetery.
- Littering
 - Litter must be disposed of in trash cans. Littering or otherwise disposing of trash in prohibited places is prohibited.
 - Dumping of any item, including furniture, lawn and tree debris, appliances, tires, bicycles, vehicles, construction materials, or any other material is prohibited in New Orleans city-owned cemeteries.
- Alcohol
 - Alcohol of any type is strictly prohibited from cemetery grounds. Persons caught with alcohol and/or intoxicated persons will be asked to leave the cemetery. Tour guides, organizers, or agency representatives condoning such behavior in New Orleans cityowned cemeteries may be subject to a suspension of services on cemetery grounds.

- Restricted Activities
 - New Orleans city-owned cemeteries are not for sensational or entertainment purposes. Events and activities that would be considered offensive, disrespectful, or disruptive to the dignity and character of the cemetery to a person of ordinary sensibility are prohibited.
 - Weddings, vow renewals, or other nuptial ceremonies are prohibited in New Orleans city-owned cemeteries.
 - Athletic events, treasure hunting, and scavenger hunting are prohibited in New Orleans city-owned cemeteries.
- Animals
 - Pets and their handlers shall remain on public rights-of-way within cemeteries and shall not encroach on a cemetery lot without the consent of the lot owner.
 - All pets must be held firmly on a leash held by a person while in the cemeteries.
 - The owner or keeper of any animal within a cemetery shall clean up after their pet.
 - The owner or keeper of any animal within a New Orleans city-owned cemetery shall be liable for any damage done by animals. The City of New Orleans does not assume responsibility for keeping animals out of cemeteries.
 - No horses or large animals are permitted in New Orleans city-owned cemeteries unless explicitly associated with a funeral service.
 - Domesticated birds such as chickens, geese, doves, parrots, falcons, and others are not permitted in cemeteries unless explicitly incorporated into a funeral service.
- Firearms and Explosives
 - No person shall be permitted to bring or carry firearms within the New Orleans cityowned cemeteries except in the context of a military guard of honor and then only when in charge of an officer and during a military service.
 - Explosives, fireworks, sparklers, and other pyrotechnics are prohibited in New Orleans city-owned cemeteries.