

PUBLIC WORKS BID PROCUREMENT AUTHORIZATION FORM

LA CONTRACTOR'S LICENSE CLASSIFICATION(S) _____

REQUESTING DEPARTMENT: _____
NAME AND ORGANIZATION CODE

REQUESTOR: _____
DEPARTMENT HEAD PRINTED NAME AND SIGNATURE DATE

PROJECT FUNDING ANALYSIS AND APPROPRIATION
INFO ATTACHED (FEMA, HUD, BONDS, OTHER?) FEMA HUD BONDS OTHER _____

DESIGNER'S COST ESTIMATE: \$ _____ BUDGETED AMOUNT: \$ _____

REQUISITION # _____

Hire NOLA Required? Yes No

Approved Hire NOLA Participation Goals _____%

REQUESTED PROJECT: _____

JUSTIFICATION AND PROPOSED USE: _____

IS THIS A NEW CONSTRUCTION PROJECT OR MAINTENANCE? Construction Maintenance

SPECIAL CONSIDERATION: _____

PROJECT MANAGER
NAME: _____ OFFICE PHONE: _____

CELL PHONE: _____ EMAIL: _____

DEPUTY CAO REVIEW/APPROVAL: _____
(If Applicable - Sign or Initial and Date) - Date

APPROVED DBE CONTRACT GOAL _____%

CAO ACTION: DBE waived? Yes No

PROCUREMENT APPROVED BY: _____
(Initial or Sign and Date) Gilbert A. Montañó, Chief Administrative Officer Date

PROCUREMENT DISAPPROVED BY: _____
(Initial or Sign and Date) Gilbert A. Montañó, Chief Administrative Officer Date

If approved forward to Purchasing

APPROVED BY: _____
(Initial or Sign) Julien Meyer, Chief Procurement Officer DATE